



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: **DSI Technology Services Ltd**

Publication date: XXth March 2026

Commitment to achieving Net Zero

DSI Technology Services Ltd is committed to achieving Net Zero emissions by 2040.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021	
Additional Details relating to the Baseline Emissions calculations.	
<i>DSI is just starting our Carbon Reduction Plan and is working with HP Inc, Dell, and HPE to meet our standards of hitting Net Zero emissions by 2040. We have access to the following site via HP Inc to help detail our emissions and how and what we need to do to reduce these - https://www.sweep.net/</i>	
After identifying all areas of our emissions we have found that in Scope 1, we do not have any emissions listed in Scope 1 as DSI do not have any fleet vehicles within the organisation and nor does the nature of our IT business require us to burn and fuels covered under scope 1. However, we will continue to monitor our scopes and add them to the calculations as and when new areas of emissions are identified.	
As the UK was still in lockdown in 2021 our emissions were lower than we have reported in 2022 once the lockdown was fully lifted.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	0.00
Scope 2	0.0089
Scope 3 (Included Sources)	1.5952

Total Emissions	1.6041
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Emissions Reporting Year Ending 2022 March

Reporting Year: 2022	
EMISSIONS	TOTAL (tCO_{2e})
Scope 1	0.00
Scope 2	0.0099
Scope 3 (Included Sources)	1.7725
Total Emissions	1.7823

Emissions Reporting Year Ending 2023 March

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO_{2e})
Scope 1	0.00
Scope 2	0.0099
Scope 3 (Included Sources)	1.7047
Total Emissions	1.7146

Emissions Reporting Year Ending 2024 March

Reporting Year: 2024	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0.00
Scope 2	0.0114
Scope 3 (Included Sources)	1.6807
Total Emissions	1.6921

Emissions Reporting Year Ending 2025 March

Reporting Year: 2025	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0.00
Scope 2	0.0104
Scope 3 (Included Sources)	1.5746
Total Emissions	1.5850

Emissions Reporting Year Ending 2026 March

Reporting Year: 2026	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0.00

Scope 2	0.0087
Scope 3 (Included Sources)	0.9406
Total Emissions	0.9493

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **1.4258 tCO₂e** by **2030**. This is a reduction of **20%**

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The carbon emission reduction achieved by these schemes equates to **1.4258 tCO₂e**, a **20%**ge reduction against the 2021 baseline, and the measures will be in effect when performing the contract

DSI Technology Services have been discussing in our ISO 9001 Management monthly reviews on our Net Zero plans and what else we need to look at to bring a greener world for future generations. Part of our vision and plan for our 5-year roadmap is to look at implementing and achieving ISO 14001 2015. DSI's goal is to work with leading manufacturers like Dell, HP Inc, and HPE, who have strict Net Zero targets and strong sustainability messages to know that our supply chain is meeting high standards.

Working with the likes of Dell and HP Inc and sustainable technology is key for DSI. They are using sustainable products in their portfolio from recycling as well as cleaning up the oceans around plastic waste and using this to build laptop cases.

HP Inc PC built with Ocean Bound Plastics;

[HP Inc. Launches World's First PC With Ocean-Bound Plastics](#)

HP Inc. Net Zero Target

[HP Inc. Announces Ambitious Climate Action Goals](#)

Dells Net Zero Target

<https://www.dell.com/en-us/blog/getting-to-net-zero-it-takes-an-entire-company/>

In the July 2024 DSI became a Carbon Neutral Business working alongside

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and use the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

D. Lyons.....

Date: 19th March 2026.....